

# MINUTES OF THE ANNUAL MEETING OF SOULDERN PARISH COUNCIL

## HELD IN THE VILAGE HALL

ON 26th June 2025

### Present:

Nick Oakhill (NO) CHAIR  
Kate Green (KG)  
Rob Large (RL)  
Cathy Fleet (CF) CLERK

### Members of the Public:

Cllr David Rogers

- 06.25.01 Apologies for absence**  
Apologies had been received from John Hoodless and Heidi Dennison
- 06.25.02 Declarations of Interests**  
There were no declarations of interest
- 06.25.03 To receive the minutes of the last parish council meeting**  
The minutes of the parish council meeting held on 20<sup>th</sup> May 2025 were checked for accuracy and content, agreed as a true record of the meeting and signed by the chair.
- 06.25.04 Public participation**  
There were no members of the public present .
- 06.25.05 Clerks Report and Actions from previous meeting**

No	Action	Owner	Update
May25.01	Puy du Fou – NO to respond agreeing that SPC will join the Parish Coalition	NO	Completed, no response
May25.02	NO to write to the new owner of land backing on to the playing field regarding the gate	NO	Outstanding
May25.03	NO will ask Giles from Fernwood Arboriculturalists to inspect Ash trees in the churchyard.	NO	Completed There is no issue with Ash Dieback, but it is suggested that the ivy on the trees is removed. NO & RL to action. SSE have been contacted regarding trees overhanging power lines in churchyard. Survey has been completed , permission required from the Diocese. SSE will carry out the work at no cost and obtain permission from CDC.

<b>May25.04</b>	NO to draft a response to Mr & Mrs Blunt	<b>NO</b>	Response sent. No response from Mr & Mrs Blunt. <b>NO will inform Land Registry</b>
<b>May25.05</b>	NO will email BTFC out of courtesy and respond to Mark Malins regarding the U9s use of the football pitch	<b>NO</b>	Completed. Positive response and pitch is being used.
<b>May25.06</b>	Signs to be put in playground regarding human excrement found	<b>HD/JH</b>	No update
<b>May25.07</b>	Bank mandate to be prepared for signature at the next meeting	<b>CF</b>	completed

**06.25.06** Letter received from Norma Brown asking about the dog bin. This has been purchased and will be installed as soon as possible

**06.25.07 Co-option of councillor**

It was agreed that Amanda Sharman will be co-opted as councillor at the next meeting. Amanda has been sent information and will complete the paperwork at the meeting in July

**06.25.08 Reports from County/District Councillors (David Rogers –CDC) (Gareth Epps – OCC)**

A Report from Cllr Rogers had been circulated ahead of the meeting, with the following updates:

- Funding for Neighbourhood Plans has been scrapped.
- The Health Board (on the second time of asking) has requested funds to support the expansion of primary care on all of the recent planning applications.

There was discussion about the planning applications at Baynards Green. NO will write a response from the PC and send to Cllr Rogers who will pass on to the planning committee.

A report had been received from Cllr Epps, who had sent his apologies, and had been circulated ahead of the meeting

**06.25.09 Highways**

Potholes have been filled throughout the village.

The roadsweeper has been through the village. Cllr Rogers said that gullies are scheduled to be cleared but the time is not known. He will arrange for the roadsweeper to clear the debris; 24 hours notice is required to ensure that vehicles are off the road.

**06.25.10 Planning –The following planning documents had been received:**

[25/01666/TCA](#)

**Mount Pleasant The Hill  
Souldern OX27 7JD**

**T2 Field Maple- Give clearance of 1 meter to house (1 Bovewell) as limbs encroaching**

**No**

**property.**

**NO OBJECTION**

[25/01519/TPO 5](#)

Willow House Foxhill Lane  
Souldern Bicester OX27 7JZ

FIVE DAY NOTICE T1 - (Crack Willow)  
unsafe and pieces have broken off, fell  
tree

## 06.25.11 Finance

The following accounts were approved for payment

### Paidby standing order

Payee	Detail	Total £s	VAT	Comments
Cathy Fleet	Clerk Salary	136.66	0.0	
HMRC	(re above)	27.66	0.0	

### Invoices to be approved

Payee	Detail	Total £s	VAT	Comments
Fernwood Arboricultural	Treework Invoice 254	720.00	120.00	Paid 9/5/25
McIntyre Trees	Treework Invoice 25028	540.00	90.00	Paid 9.6.25
Nigel Prickett	June grass cut Inv 2531	463.20	77.20	
Glasdon	Dog waste bin Inv S1914155	153.82	25.64	
Nick Oakhill	Reimbursement for payment to M Sweetman for wall repair	250.00		

The bank reconciliation was received

The bank mandate adding KG and RL as signatories and removal of Neal Ship was signed

**Date of next meetings :** last Thursday of the month 7.30pm:

31<sup>st</sup> July, ~~28<sup>th</sup> August~~, 25<sup>th</sup> September, 30<sup>th</sup> October, 27<sup>th</sup> November

Signed .....

Chair, Souldern Parish Council

Date .....

